

# Sandy Mush Community Center

## Minutes

*May 4, 2018*

**Attending:** Peggy Baldwin, Martha Ball, Frank Barbara, Kevin Campbell, Vanessa Campbell, Donna Diaz, Mark Diaz, Erin Duckett, Kurt Eckel, LuEllen Epstein, Dave Everett, Kim Everett, Bruce Larson, John Loyd, Betsy Weinschel, Barbara Wells, Keith Wells, Terri Wells

The meeting was called to order by President Keith Wells at 7:05 pm.

### **MINUTES AND FINANCIAL REPORTS**

**Minutes.** The April Minutes were prepared by Secretary Bruce Larson and distributed by email. **The Minutes were approved as submitted.**

Bruce also noted that an email vote on the hire of a contract cleaner for the Center took place on April 12-14. All eleven members of the Board participated and nine of them explicitly voted to (1) offer Laura Surret a cleaning contract for the Center and (2) to provide her with a set of building keys. There were no dissenting votes.

**Financial Reports.** The April Financial Reports were prepared by Treasurer Erin Duckett and distributed by email. During April Total Income was \$1,356 and Total Expenses were \$3,190; Net Income was (\$1,834), that is, a deficit of \$1,834. **The Financial Reports were approved as submitted.**

### **NEW BUSINESS**

**Physical Mailbox.** Terri Wells reported. It was noted that the absence of a physical mailbox at the Center has created issues with mail delivery. Those issues could be addressed by a physical mailbox at the Center. **It was moved, seconded, and approved to buy and install a physical mailbox at the Center.**

**Change of Day for Monthly BOD Meeting.** Dave Everett reported. Dave noted that at a previous Board meeting the possibility of meeting on a different day of the week was raised. This might be especially desirable during the summer months. After discussion, Bruce volunteered to conduct a Doodle poll to develop information about the availability of Board members on the various days of the week.

Dave reminded everyone that on Saturday, May 5th there will be roadside trash collection in the area.

**Third-Floor Rental Request.** Frank Barbara reported. There is reason for optimism that the Center will receive a significant grant from Buncombe County. He is working to get proposals in hand for projected work on the third floor of the Center. Some areas to be addressed regarding the third floor include:

- Boosting the current 200-amp electrical service to 400 amps.
- Installing emergency pull boxes.
- Developing a forward-looking plan for the third floor, taking into consideration the potential uses of its rooms.
  - Both Peggy Baldwin and Terri noted the building lease would be an important piece of information to consider when looking at potential uses of the third floor. Kurt Eckel also commented that there may be different building requirements for different uses.
  - Betsy Weinschel asked if the third floor will have mini-splits? Frank said that there are no plans for mini-splits at this time.
- A room for 4-H is a priority in third floor development.

Frank will soon meet with an electrical contractor regarding potential needs.

**Establish a Development Team.** Peggy reported. The Center engages in a variety of activities over the course of the year to fund its operations. There needs to be a Development Team of three-to-four people to identify and coordinate those activities. The Board agreed that there is a need for such a team. In addition to Peggy, Erin and Vanessa Campbell volunteered to serve on the team. Dave said that he would be its mercantile guy.

**Distribution of Minutes.** Bruce reported. He noted that a request had been made to distribute the Minutes of the Center and he asked for guidance regarding its distribution. Martha Ball indicated that AB-Tech posts Minutes online and it was suggested that the Center do the same. **It was moved, seconded, and approved to post online approved Minutes, but not Written Reports, beginning with the May Minutes.**

## ORAL REPORTS AND STATUS UPDATES

**Building.** Frank Barbara reported. He discussed the recent installation of Wi-Fi-based monitors for the refrigerators, which eliminated the need for daily on-site temperature observations. Frank installed the system himself, drawing upon his 30-year career as an electronic system integrator, and it is up and running. He noted that it would have been a good idea to have involved the Internet Team in the installation.

Kurt asked about identifying the work parameters of the various teams. Such clarity will become more important as the third floor of the Center is developed and the Center continues to grow.

Frank also reported that:

- Some work has been done on the air vents of the Center to reduce sound transmission between floors.
- Greater clarity on cleaning activities is needed.
- Ruth Gavin has joined the Building Team.
- The well pressure tank was recently replaced but the Center already had one.

**Playground.** Terri Wells reported for the Recreation Team. She noted:

- The playground is on track for opening on May 19th.
- A playground audit was performed and there is support for its continued inspection.
- Playground signs have been approved.
- A summary of all activities in relation to the playground, including financial transactions, will be sent to the Board at a later time.

Frank noted that it would be good to have information about the cost of playground materials should there be a need for replacement parts.

Dave asked if the playground will be open 24/7/365? Terri indicated that “dawn to dusk” is what is currently planned.

**Spring Fling: “Growing Our Future.”** Terri reported. The Fling will be held on May 19th from 11 to 3. Flyers have been distributed and we need to use word of mouth, too, to let folks know about the event. Terri summarized the existing plans and participants. In response to a question, Terri noted that the popular “Bugs and Snakes” activity would not be held this year.

**Buncombe County Grant Submission.** Terri reported. Last week Peggy and Terri presented the grant, \$45,000 was requested, to Buncombe County. The presentation seemed to go well. The Board of Commissioners said that hearing from community voices was very important. Terri noted that it was important for such voices to be heard throughout the year, and not just when money is being asked for.

**Volunteer Recognition Event.** John Loyd reported. He has spoken with Steve Robinson, who will cater the event, and 9/22 has been confirmed as the date. There will be barbecue and veggie options. John also noted that the annual July 4th event is coming up.

## WRITTEN REPORTS AND STATUS UPDATES

**High School Equivalency and Internet.** In response to a question by Terri about continuing financial obligations, it was observed that financial commitments beyond the budget cycle should come to the Board for approval.

**Food Pantry.** Frank noted that Manna FoodBank recently received a nice phone call from someone who routinely uses the Food Pantry. Manna indicated that such calls are rarely received.

The meeting was adjourned by Keith at 8:30 pm.