

Sandy Mush Community Center

Minutes

January 20, 2020

Attending: Martha Ball, Frank Barbara, Jean Barbara, Amanda Barnes, Jade Barnes, Bob Campbell, Kathleen Campbell, Kevin Campbell, Vanessa Campbell, Donna Diaz, Mark Diaz, Al Davis, Kurt Eckel, Lynda Emashowski, LuEllen Epstein, Christopher Jayne, Bruce Larson, John Loyd, Frank Ramirez, Deni Surrent, Betsy Weinschel, Barbara Wells, Keith Wells. *Twenty-three people attended the meeting.*

The meeting was called to order by President Christopher Jayne at 7:07 pm.

MINUTES AND FINANCIAL REPORTS

Minutes. The December Minutes were prepared by Secretary Bruce Larson and distributed by email. **The Minutes were approved as submitted.**

Financial Reports. Treasurer Mark Diaz reported. He reviewed the abbreviated December financial report. **The Report was approved as submitted.**

Mark noted that a charge had made to Amazon for \$26.03 that was not accounted for and asked if anyone had knowledge of it. No one responded.

Interest was expressed in learning the financial outcome of the November Dinner Dance.

NEW BUSINESS

Board Members: Nominate, Vote on and Welcome. John Loyd reported. **Al Davis was moved, seconded, and approved to serve on the Board of Directors.**

John noted that Frank Ramirez may be nominated for the Board of Directors. Frank was in attendance and noted that he was just listening tonight. This is something to take up at the next meeting of the Board.

Board Secretary. Vanessa Campbell reported. She noted that Bruce was willing to serve as Secretary for one more year. **It was moved, seconded, and approved that Bruce serve as Secretary for 2020.**

2020 Buncombe Strategic Partnership Grant. Christopher reported. He noted that the Center has received about half of the grant funds.

New Capital Improvements Team. Christopher reported. Kurt Eckel will head the Team, which will bring recommendations to the Board of Directors.

How, Vanessa asked, will the Team's activities differ from those of the Building Team? In response, it was noted that the Building Team will take care of day-to-day building maintenance, while the Capital Improvements Team will focus on grant-related projects.

Kathleen Campbell ask, "What does capital improvement mean? An example is provided by the purchases of mini splits and other durable items.

Mark asked, "How did the Capital Improvement Team come about?" Christopher noted that there was a need to act quickly on the Buncombe County Strategic Partnership Grant. Mark expressed his concern about the process. He would have liked to have had more information about the Team prior to the Board meeting.

It was moved, seconded, and approved to form a Capital Improvement Team.

Building Access Issues and Proposal from Architect George Stowe. Kurt reported. He summarized the history of the Center's work with George Stowe. Currently outside accessibility issues are being explored. For \$1,000 he resubmit the Life Safety Plan for the building and work with a landscape architect to bring things up to code. Such action will be need for pulling a building permit—the building permit would allow work to be done both inside and outside the building.

The current Buncombe Country Strategic Partnership Grant has funds to hire a landscape architect to develop a campus master plan with an emphasis on accessibility.

It was moved, seconded, and approved to hire George Stowe for \$1,000 to address building accessibility.

2021 Strategic Partnership Grant. Christopher reported. The deadline for the Grant is February 14th. He is willing to write the grant; Christopher and Lorrie Jayne wrote the 2020 Grant. The request will likely focus on two items: (1) Internet access and (2) Building Accessibility. Regarding (2), he noted that this will be the doing part of the planning part provided for in the 2020 Grant. It was the sense of the room to accept Christopher's willingness to write the grant.

It was asked, by John, if there is much change in the new budget process? It is understood that there is little change in the process, although discussion suggested that there may be an element in the process that relates grant awards to budget.

In conclusion, Christopher noted that he would like any comments or additional suggestions sent to him no later than January 27th.

SMCC Website. Vanessa and Martha Ball reported. Suggestions from IT specialist and community member Gary Crossey were summarized. Martha noted that security has been an issue for the SMCC website. In fact, the site was down at that very moment. Suggested security enhancements include \$40 for security software, \$140 for website backup, and \$300 for a maintenance plan. Gary Crossey has indicated his willingness to provide necessary training. **It was moved, seconded, and approved to spend \$460 from security and maintenance.**

Google Calendar. Kevin Campbell reported. He noted that it would be good for the Center to have a designated Calendar manager and have the Calendar accessible from the SMCC Website.

ORAL REPORTS AND STATUS UPDATES

Development and Outreach Team Report. Bruce reported. He summarized information provided in the Team's written report for the December 2019 Board meeting. Most notably, the Supporting Family letters will be sent out in time to include and invitation to the Annual Family Dinner on February 8th.

Feb Supporting Family Event. John and Lynda Emashowski reported. John noted that the Annual Family Dinner is on February 8th. The doors will open at 4:30 pm, with chili, soups, and desserts being served at 5:00. The Dinner is open to the entire Sandy Mush community, not just Supporting Families. There will be no dance connected with this event.

Lynda provided an update on the Silent Auction, which is also a part of the Annual Family Dinner event. The Auction will begin at 6:00 pm and close 7:00, with announcements to follow. Donations for the Auction are still being accepted.

At this time John provided a list of events for 2020. They include:

- February 8th, Annual Family Dinner
- April 25th, Spring Fling
- July 4th, Fourth of July
- August 22nd, Volunteer Thank You
- October 3rd, Homecoming
- November 14th, Annual Dinner Dance

A variety of means will be used to promote these events, including email, letters, Newsletter, and Instagram.

WRITTEN REPORTS AND STATUS UPDATES

The following reports were received:

- Food Pantry Report—Jean Barbara
- Internet Report—Mark Diaz

COMMUNITY ANNOUNCEMENTS AND PUBLIC COMMENT

Christopher noted that a second \$1,000 contribution to the Center had been received in honor of the late Laurie Brown.

Kevin thanked Kurt for his work on behalf of the Center.

Kevin went on to note that the cabinets for the ground floor kitchen are to arrive on February 6th. Frank Barbara and Kevin will install them. In order to complete the kitchen renovation an additional \$500 will be required. **It was moved, seconded, and approved to allocate \$500 to purchase appliances from Haywood Appliance.**

Lynda said that Kevin's Friday Movie Night has been a great success!

The meeting was adjourned by Christopher at 8:45 pm.