

January 6, 2017

Attending: Chris Hield, Ron Gorby, Barbara Wells, Keith Wells, Betsy Weinschel, Glenn Ratcliff, Vanessa Campbell,, Bob Campbell, Kathleen Campbell, Frank Barbara, Jean Barbara, Christopher Jayne, Lori Jayne, Ray Hearne, Lisa Wells, Terri Wells, Peggy Baldwin

Keith Wells calls the meeting to order.

Minutes: **Minutes were reviewed via email and approved.**

Treasurer Report: Terri Wells reviews the Income and Expense Report for Cathy Phillips. Cathy also submitted the Actual Budget Report, Restricted Funds Report, and Balance Sheet.

Action: All reports are approved.

Building Report:

Action: Funds are approved for painting the ceiling and walls in the yoga room and the ceiling in the second classroom; estimate \$350.

Action: Funds are approved for indoor and outdoor floor mats; estimate \$240

The Quilt Project is in process with all quilts needed at this time donated. The Building Team is working on the logistics for hanging the quilts. Information on the quilts and quilters will be provided at eye level.

Outdoor/Indoor Lighting: Michael Snelson suggests LEDs to improve inside lighting in the gym for a quote of \$472. The six hallways replaced with LEDS is quoted at \$50. The outdoor lighting around the full building is \$1,023 for new fixtures that are motion sensitive. Lisa Wells has access to a lift to replace the bulbs inside. Keith Wells reports that the down stairs kitchen needs an outlet and a light in the downstairs hall needs repaired.

Action: Board approved having Michael Snelson to proceed with updating the outdoor lighting, as well repairing the downstairs fixtures that aren't working and adding an outlet at the heater in the downstairs cafeteria so that we no longer have a safety issue with an extension cord laying on the floor in the doorway.

Garden Team/Beautification Team: The team will attempt to get donations for shrubs and perennials for the outdoor space. They would like to decorate for the holidays as well. Keith Wells reports there may be a faucet outside the downstairs kitchen window and we can check on that to see if it is operational.

Action: A budget of \$250 is approved for the team.

New Business:

Food Pantry Presentation by Ron Gorby.

Highlights:

The pantry would work with MANNA Food Bank.

Ron reviews different programs for food donation: SAM – State Appropriated Money, TEFAP – Federal Food Assistance Program, and MANNA.

Volunteer Needs – estimate of 6 core volunteers to run the program

Ron submitted the required pre-application to MANNA.

Ron attended the orientation and would suggest any volunteers go through the orientation as well.

We are required to have a pest control plan for the food bank. Terminix estimate was \$60 per month.

One staff member must be Serve Safe certified which Ron carries at this time.

MANNA can assist us in getting refrigeration and freezing.

Recording thermometers are available for a low cost to keep track of minimums and maximums.

MANNA stresses the need to have our own funds for the program. Ron suggests community center funds, local organizations like churches take on the pantry as a monthly project, other community donations from individuals, grants, cookbook fundraiser, canning session if we have produce that will go to waste. May take 6 months to get established and get budget established.

Action: The motion made and carried to form a committee to look at details and report back to the Board. Committee: Bob Campbell, Vanessa Campbell, Terri Wells, Peggy Baldwin, Frank Barbara, Jean Barbara, Ron Gorby, Chris Hield.

Ray Hearne would like to have the center host Doug and Darcy Orr to present a program about the area's music with performance and information. The Orrs are willing to offer the presentation at no charge.

Action: Ray will explore possible dates with the Orrs and send those to Terri Wells.

The meeting is adjourned.