

Sandy Mush Community Center

Minutes

July 20, 2020

Attending: Amanda Barnes, Al Davis, Christopher Jayne, Bruce Larson, John Loyd.
Five people attended this Board-only meeting.

The meeting was called to order by President Christopher Jayne at 7:00 pm. Sharing some general thoughts, he asked, "How can the Community Center deal creatively with our unprecedented times?"

MINUTES AND FINANCIAL REPORTS

Minutes. The June Minutes were prepared by Secretary Bruce Larson and distributed by email. **The Minutes were approved as submitted.**

Financial Reports. The June financial reports were prepared by bookkeeper Christine Magnarella-Ray of Do Good Books, LLC with input from and oversight by Treasurer Bruce Larson, and distributed by email. **The financial reports were approved as submitted.**

For general information, Bruce discussed the process by which the financial reports are produced each month. He develops two spreadsheets, one for deposits and one for expenses, which our bookkeeper then processes, culminating in the monthly financial reports. As part of this, Bruce answers bookkeeper questions and reviews the reports before they are sent to the Board.

Bruce spoke briefly about expected financial outcomes for the year. Both Income and Expenses are expected to be lower than budgeted for 2020, with Income projected to be about \$19,500 and Expenses projected to be about \$21,500, for a projected deficit of \$2,000. The fall in Income is largely due to the expected elimination of all events for the year, especially the dinner dance and its related business contributions. The fall in Expenses is distributed across multiple categories, indicating that the building is being used less and that event-related costs will not be incurred. Given the financial reserves of the Center, this is not a matter serious concern.

Al Davis asked about the role of the Development Team in finding business sponsors. In the past, the Team has not had a designated role. Business sponsors have been identified and pursued in conjunction with the dinner dance partially by members of the Board and partially by the lead team for the dinner dance. The Development Team, in its discussions, has thought that it might be better to separate dinner dance and sponsorships in order to spread out the work over the year. John Loyd indicated that it would be good to take a fresh look at business sponsorship and their relation to the annual dinner dance.

Amanda Barnes asked about what would be discussed with potential business sponsors. Christopher noted that there have traditionally been different levels of business sponsorship, but the levels may need to be revisited.

WRITTEN REPORTS AND STATUS UPDATES

The following reports were received:

- Food Pantry Report—Jean Barbara
- Internet Report—Mark Diaz

Bruce noted that the upgrade of the fiber optic system from 10x10 to 50x50 is in process.

- Census Project Report—Peggy Baldwin

John noted that in addition to the material on the written report, people who haven't completed the Census can call John or Peggy to do so. Both activities relate to the WNC Community Get Counted Program.

- Youth Report—Peggy Baldwin

In light of the Youth Report, as discussed by John, it was the sense of the room that **programming for the Youth Team and Yoga may resume so long as their activities are consistent with Buncombe County requirements.**

- Development Report—Peggy Baldwin

There was some general discussion relating to the grounds, e.g., the status of a Porta Potty (rental fees and the need for locking), playground cleaning, and water fountain installation, all of which relate to the Recreation Team; Brandee Boggs heads the Team. No action was taken.

COMMUNITY ANNOUNCEMENTS AND PUBLIC COMMENT

John asked about the status of leftover funds for the 2020 Strategic Partnership Grant and who will make recommendations for the 2021 SPG? Christopher replied. Regarding the 2020 Grant, Buncombe County has indicated that the leftover funds can be spent and reported after June 2020. Regarding the 2021 Grant, the Capital Improvement Team will make recommendations consistent with the Grant.

The 2021 Grant is largely based upon the site plan provided for in the 2020 Grant, thus demonstrating the importance of the site plan. Bruce asked if two quotations for the site plan are really needed. Christopher indicated that he would like to have two quotations and that he would speak with landscape architect Mary Weber soon.

As the meeting concluded, Christopher encouraged all of us to think outside the box to support community members. “How can we as a Community Center identify needs that aren’t being met?” This is especially relevant for our area schools.

The meeting was adjourned by Christopher at 8:21 pm.